

Statement of Proposal

Fees and Charges 2024/25

2 May 2024
A1206458

Ōpōtiki District Council would like to hear your thoughts on our draft Fees and Charges. We have reviewed and updated these as part of our Long Term Plan 2024 – 2034 process, which you can read more about here: <https://connect.odc.govt.nz/long-term-plan-2024-2034>.

Introduction

Council has reviewed our Fees and Charges schedule relating to Council's functions pursuant to:

- Building Act 2004
- Food Act 2014
- Health Act 1956
- Impounding Act 1955
- Local Government and Official Information and Meetings Act 1987
- Local Government Act 2002
- Resource Management Act 1991
- Utilities Access Act 2010
- Burial and Cremation Act 1964

The Fees and Charges Schedule also relates to:

- Dog registration and impounding fees
- Stock droving
- Registration of premises (Food/Health)
- Regulatory - Other Fees and Charges
- Resource management Fees and Charges
- Building Control fees
- Libraries and community facilities
- Water connections and bulk water charges
- Land Transport fees

- Solid Waste
- File access and information requests
- Libraries and community facilities including cemeteries.

The proposed Fees and Charges are all inclusive of GST and will take effect from 1 July 2024.

What is the Fees and Charges Schedule?

Council's Revenue and Financing Policy provides information on the funding sources available to Council for the activities and services we deliver, and also provides the rationale for why particular funding sources are used for particular activities or services.

Fees and charges are one of those funding sources, and they are typically applied where the service or activity is for the benefit of an individual customer (such as when an individual applies for a resource consent). It is in these instances where Council applies a fee or charge to cover the cost of delivering that service/activity, as opposed to this being funded or 'subsidised' by the general rate that everyone pays.

Why are we consulting on this?

In making any resolution under the Food Act 2014 or the Resource Management Act 1991, Council must use the Special Consultative Procedure as outlined in section 83 of the Local Government Act 2002. This document is part of that consultation procedure. As there are fees/charges within the Schedule that relate to either the Resource Management Act 1991 or the Food Act 2014, we therefore must consult on them.

Reviewing our Fees and Charges helps ensure Council is recovering the actual and reasonable costs associated with:

1. Goods, services, or amenities provided by Council.
2. The issuing or monitoring of permits, inspections and other approvals associated with bylaws and legislation.
3. Processing and making decisions in relation to resource consents, plan changes and designations, and fulfilling certain other regulatory obligations under the Resource Management Act 1991.

Summary of proposed changes to Fees and Charges Schedule

The Resource Management Services fees and charges changes are detailed below.

Council is proposing to increase these fees by approximately 26% as software, audit, and staffing costs have increased substantially. There is more required of local government in this space to remain up to standard and this, combined with inflation, is the primary drive of the increase.

(All charges include GST)

Charges
1 July 2023

Charges
1 July 2024

ALL CHARGES MINIMUM PLUS ACTUAL AND REASONABLE COSTS unless otherwise stated.

The amount stated is a fixed deposit, payable at the time of lodging an application or when making any other request for Council to perform any other function under the Resource Management Act 1991 (RMA). The below deposits are charges fixed under section 36(1) of the RMA and are payable in full at the time of lodging the application.

A charge additional to the fixed deposit paid may be made once the application has been determined, to cover the actual and reasonable costs incurred in determining the application.

If Council is required to bring in a consultant, these costs will be added to the application.

Actual and reasonable costs will also be charged for applications that are withdrawn.		
Actual and reasonable costs will include costs incurred by Council in respect of staff salaries and wages (including travel time, and on-costed to cover overheads), internal analytical costs, record keeping/storage (e.g. photocopying), external analytical costs or consultant costs, vehicle usage costs and any other direct costs or disbursements (including postage, advertising costs, etc.), plus GST. The charge out rate for Council officers is \$190.00 per hour.		
Pre-application - (after the first free 30 minutes) will be charged at the Council officer's hourly rate.		
Resource consent applications (see note above)		
Land use applications (non-notified)		
• Non-notified	\$1200.00	\$1520.00
• Resource consent limited to non-compliance with Zone standards	\$750.00	\$950.00
Subdivision (non-notified and includes full partitions)		
1 to 2 lots	\$1800.00	\$2280.00
3 plus lots	\$2100.00	\$2660.00
Boundary adjustment / Full partitions / Cross lease flats plan update (all inclusive)	\$1150.00	\$1456.00
All notified application (includes land use, subdivision and full partitions): Notified / limited notified requiring a hearing (includes private plan change, designation, and heritage order)	\$4500.00	\$5700.00
Hapū Partition and occupation orders (assessments)- up to 20 days to process	\$300.00	\$380.00
Additional urgency fee (under 5 days to process)	\$150.00	\$190.00
Deemed permitted activities and deemed permitted boundary activities	N/A (new activity)	\$380
Trimming, disturbance or removal of a Notable tree , when supported by an arborist's report, for the purpose of maintaining the health of the tree, or for protecting human life and/or property	No charge	No charge
Trimming, disturbance or removal of a Pohutukawa tree within the Coastal, Coastal Settlement and/or Ōhiwa Harbour Zones, when supported by an arborist's report, for the purpose of maintaining the health of the tree, or for protecting human life and/or property (and where the activity is not permitted by the District Plan rules)	No charge	No charge
Certificates and legal documents		
Section 124 – Renewal of resource consent	\$450.00	\$570.00
Section 125 – Lapsing consent application	\$300.00	\$380.00
Sections 127 – 132 Change, review or cancellation of consent conditions		
Land use	\$600.00	\$760.00
Sub division	\$450.00	\$570.00
Section 139 – Certificate of Compliance	\$525.00	\$665.00
Section 176 – Assessment of outline plan	\$675.00	\$855.00
– Outline plan waiver	\$280.00	\$354.00

Section 221 – Preparing consent notice	\$300.00+Legal Cost	\$380.00+Legal Cost
Section 221 – Change or cancellation of consent notice (221 (5))	\$375.00	\$475.00
Section 223 Survey plan	\$150.00	\$190.00
Section 224 (c) Certification including compliance with consent	\$525.00	\$665.00
Section 224 (f) Certificate	\$60.00	\$76.00
All other certificates reviewing, preparing, signing including peer review	\$300.00	\$380.00
Resource Management Plans - fixed charge		
District Plan Purchase	\$300.00	\$380.00
Or charged in components		
• Hard copy maps	\$125.00	\$158.00
• Hard copy District Plan	\$175.00	\$221.00
• Disc / USB	\$10.00	\$12.60
Resource Consent Conditions Monitoring - fixed charge		
Monitoring of resource consent conditions hourly rate	\$150.00	\$190.00
Plus mileage @ 82c/km (if appropriate)		
Local Government (Section 348)		
Section 348 – Easement approvals and revocation	\$300.00	\$380.00
Land Information Memorandum (LIM)		
The following fees are fixed fees		
Rural or residential LIM	\$360.00	\$456.00
Commercial/industrial LIM	\$700.00	\$886.00
Urgency fee (5 days)	\$200.00	\$253.00
Copy of Certificate of Title	\$30.00	\$38.00
	Plus \$5 for additional instruments	Plus \$5 for additional instruments

Other fees and charges

Council reviews all fees and charges annual and, in most cases, adjusts based on inflation. You can read the entire proposed Fees and Charges Schedule on our engagement website Connect | Hono Mai (connect.odc.govt.nz) or pick up a physical copy from our main office at 108 Saint John Street.

Have your say

We're keen to hear your feedback on the proposed Fees and Charges Schedule. Your submissions directly contribute to Council's decision-making.

KEY DATES:

2/05/2024	Submissions open.
31/05/2024	Submissions close.
7/06/2024	Submitters opportunity to speak to Council about their submission. Council deliberates on submissions and any changes to the draft Fees and Charges Schedule are agreed.
18/06/2024	Council adopts the updates Fees and Charges Schedule.

Make a submission

Online

The easiest way to make a submission is to visit our Connect | Hono Mai website: <https://connect.odc.govt.nz/2024-25-fees-and-charges-schedule>. The computers at Te Tāhuhu o Te Rangi are available for this if you do not have access to a computer.

Write to us

Printed copies of this proposal, the full policy, and the accompanying feedback form can be collected from our main office at 108 Saint John Street, Ōpōtiki, during usual business hours.

You can also call our main office on 07 315 3030 and ask for a printed copy and feedback form to be posted to you.

You can return the feedback form by

1. Sending it to Ōpōtiki District Council, PO Box 44, Ōpōtiki.
2. Dropping a copy off to our main office front reception at 108 Saint John Street, Ōpōtiki.
3. Emailing a copy to connectadmin@odc.govt.nz.

Your Privacy

All submissions are public information. This supports our drive to be as transparent as possible. If there are any personal details you don't want made public, please let us know on your submission.

Want to know more?

If you have any questions or would like more information, please email connectadmin@odc.govt.nz and an officer will get back to you.